



ZODOPT'S
Hai Visitor

Visitor & Conference Management, Simplified.

Turn every walk-in, meeting and guest into an organised, secure digital record — live in under 15 minutes, with no dedicated hardware required.

15 min

TO GO LIVE

Rs. 49

15-DAY TRIAL

Zero

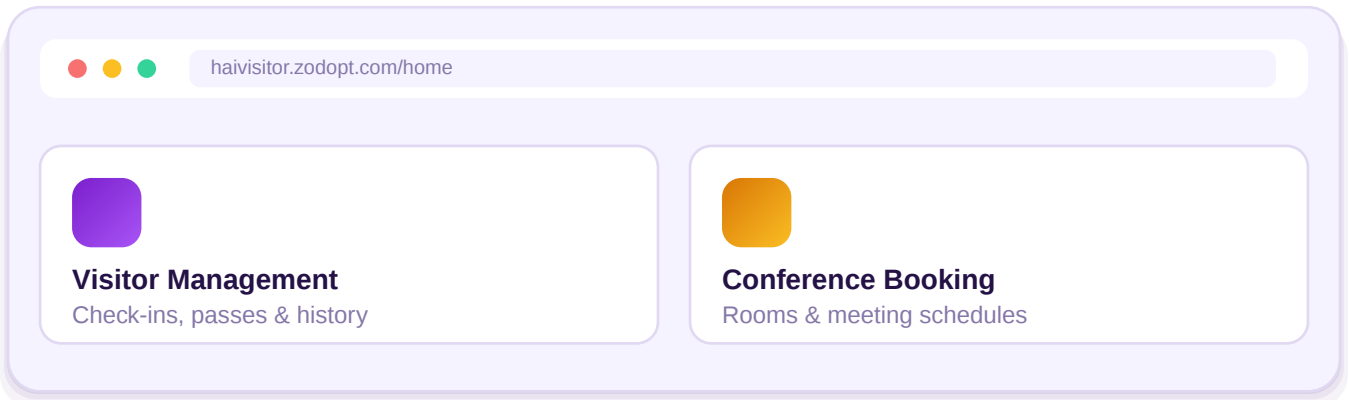
HARDWARE NEEDED

haivisitor.zodopt.com

● WHY HAI VISITOR

Your front desk deserves better than a paper register

Walk-in visitors, client meetings and guest data are some of the most valuable — and most frequently lost — records a business generates. Hai Visitor replaces the sign-in book and the scattered spreadsheets with one connected system your whole team already knows how to use: WhatsApp.



WITHOUT HAI VISITOR

Illegible sign-in registers, no record of who a visitor met, hosts caught off guard, and zero visibility into footfall trends.

WITH HAI VISITOR

Every visit is digital, timestamped and searchable — hosts get an instant WhatsApp alert, and every visitor leaves with a digital pass.

V **Visitor Management**
QR self-registration, instant WhatsApp host approval, and a live digital pass for every visitor.

C **Conference Booking**
Rooms with live slot availability — bookable by staff or the public, your choice.

E **Employee Directory**
A searchable staff list so visitors can pick exactly who they're here to meet.

R **Reports & Analytics**
Real-time KPIs, footfall trends, and one-click Excel exports for any period.

F **Form Builder**
Fully custom registration fields and your own "Purpose of Visit" categories.

S **Smart Forms**
Standalone QR data collectors for event feedback, lead capture, or sign-up sheets.

What your team and your visitors actually experience

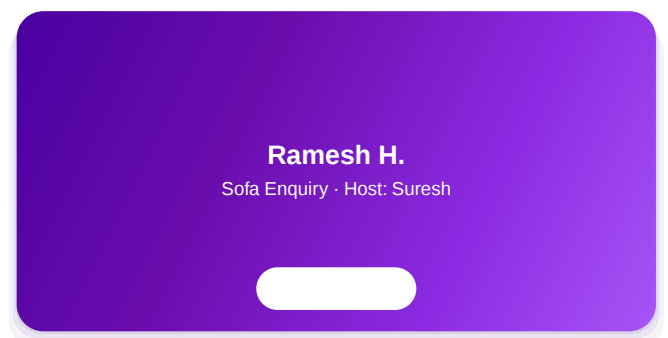
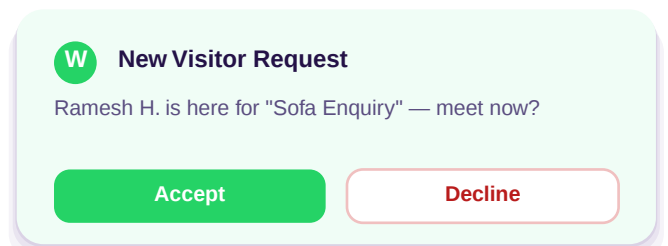
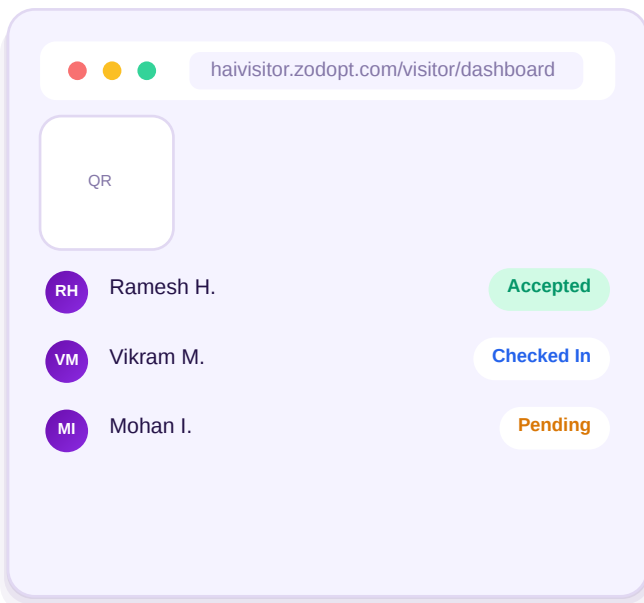
Hai Visitor is built around two people at once — the staff member managing the front desk, and the visitor on their own phone. Neither one needs to install anything.

For your team

- + A live visitor list, updating automatically, with colour-coded status
- + Accept or decline a visitor request straight from WhatsApp
- + Auto checkout at day's end — nothing is ever left dangling "IN"
- + Full visit history, including photo and ID proof if required

For the visitor

- + Scan a QR code and fill in details in under a minute — no app, no login
- + Returning visitors are recognised automatically — nothing to re-type
- + A digital pass shows their live status as the visit progresses
- + A quick WhatsApp feedback rating is requested after the meeting



No hardware

Works on any phone

WhatsApp-native

No new app to learn

Live in 15 min

From sign-up to go-live

Every plan

Smart Forms included free

Everything else that keeps your operation running

Beyond the front-desk flow, four more tools shape exactly how information is collected and how your space is used.

Employee Directory

- + Add employees one at a time, or bulk-upload a whole team via Excel with row-level error checking
- + Mark someone Inactive instead of deleting them, to preserve their full visit history
- + Restrict conference booking to logged-in employees only, or leave the public link open

Smart Forms

- + A standalone QR-based data collector, separate from your visitor QR — for feedback, leads, or sign-ups
- + Up to 2 active forms at once, each with unlimited responses
- + Up to 5 fields per form, including dependent dropdowns that narrow options based on an earlier answer
- + 5 theme presets, an optional logo/name override, and a downloadable branded QR card
- + Retiring a form frees a slot but keeps every response fully intact and exportable

Form Builder

- + Field Toggles: turn any optional field on or off per registration step (Email, Company, Department, ID Proof, and more)
- + Purpose of Visit: build up to 10 categories with up to 10 sub-categories each
- + Custom Fields: add up to 5 fully custom fields — Text, Number, or Dropdown with up to 20 options
- + Every change applies to the very next registration — no publish step

Conference Booking

- + Add each room with a name, photo, and capacity from Manage Rooms
- + Share one link — bookers pick a room, date, and a 15-minute slot from that day's live availability grid
- + Every booking is reviewed centrally, with the option to cancel or reassign a room
- + Restrict booking to employees only, or leave it open to anyone with the link

● GETTING STARTED

From sign-up to your first check-in

Most teams are fully live — QR code printed and at reception — within 15 minutes of paying. Here's exactly what that looks like.

1 Sign up and start your trial

Pay Rs. 49 for a 15-day trial from the landing page (email + phone only), or register directly with your full company details if you're ready to commit.

[haivisitor.zodopt.com -> /register](https://haivisitor.zodopt.com/register)

2 Complete your company profile

Set your real company name, upload your logo, and add your WhatsApp number — this is what visitors and hosts see on every pass and notification.

</complete-registration> -> </home>

3 Configure Form Builder

Turn on only the fields you need, and build your own "Purpose of Visit" categories (e.g. Sales Enquiry -> Sofa / Tiles / Modular Kitchen).

</home/form-builder>

4 Add your team

Add employees one at a time or bulk-upload an Excel sheet, so visitors can search for exactly who they're meeting.

</visitor/admin>

5 Share your QR code

Print your unique registration QR code or display it on a tablet at reception — anyone who scans it can register in seconds.

</visitor/dashboard>

6 Optional — set up Conference Rooms

Open Conference Booking -> Manage Rooms and add each room with a name, photo, and capacity. Share the booking link — anyone with it (or employees only, if restricted) can pick a room, date, and time slot.

</conference/dashboard>

7 Optional — launch a Smart Form

Build a standalone QR data collector with up to 5 fields, pick a theme, and download its branded QR card to collect feedback, leads, or sign-ups — completely separate from your visitor QR.

</smart-forms/dashboard>

The screenshot shows a web interface with a header bar containing three colored circles (red, yellow, green) and the URL </home/form-builder>. Below the header, there are three rows of settings, each with a label and a toggle switch:

- Email Address**: Toggle switch is turned on (purple).
- Person to Meet**: Toggle switch is turned on (purple).
- ID Proof**: Toggle switch is turned off (white).

The screenshot shows a web interface with a header bar containing three colored circles (red, yellow, green) and the URL </visitor/admin>. Below the header, there is a list of team members:

Initials	Name	Status
SR	Suresh R.	Active
DK	Divya K.	Active

That's it — no IT team, no installation, no dedicated hardware. Just sign up, configure, and print your QR code.

● PLANS & CONTACT

Plans that scale with you

Every plan includes Smart Forms and the full visitor registration flow — upgrade any time as your team grows.

haivisitor.zodopt.com/home/plans

TRIAL
Rs. 49
/15 days

- + 100 Visitor Bookings
- + 2 Conference Rooms
- + Email Support

MOST POPULAR
BUSINESS
Rs. 500
/mo · Rs. 5,500/yr

- + Unlimited Visitors
- + Custom Registration Fields
- + Priority Support

ENTERPRISE
Rs. 1,000
/mo · Rs. 10,000/yr

- + Unlimited Visitors & Bookings
- + Unlimited Conference Rooms
- + Dedicated Support

Start your 15-day trial today for Rs. 49

No commitment — cancel any time before it renews

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SUPPORT	Mon–Fri, 9AM–6PM IST
WEBSITE	haivisitor.zodopt.com



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